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County Hall
Rhadyr
Usk
NP15 1GA

Friday, 14 April 2023

Notice of meeting

Public Services Scrutiny Committee

Monday, 24th April, 2023 at 10.00 am,

Please note that a pre meeting will be held 30 minutes prior to the start of the meeting for members of the committee.

AGENDA

Item No	Item	Pages
1.	Apologies for absence	
2.	Declarations of Interest	
3.	Public Open Forum Select Committee Public Open Forum ~ Guidance Our Select Committee meetings are live streamed and a link to the live stream will be available on the meeting page of the Monmouthshire County Council website If you would like to share your thoughts on any proposals being discussed by Select Committees, you can submit your representation via this form Please share your views by uploading a video or audio file (maximum of 4 minutes) or; Please submit a written representation (via Microsoft Word, maximum of 500 words) You will need to register for a My Monmouthshire account in order to submit the representation or use your log in, if you have registered previously. The deadline for submitting representations to the Council is 5pm three	

clear working days in advance of the meeting.

If representations received exceed 30 minutes, a selection of these based on theme will be shared at the Select Committee meeting. All representations received will be made available to councillors prior to the meeting.

If you would like to suggest future topics for scrutiny by one of our Select Committees, please do so by emailing Scrutiny@monmouthshire.gov.uk

4. Hate Crime in Monmouthshire

To request the Chief Inspector of the Police to attend to discuss hate crime and the Police's response.

5. County Lines and Exploitation

To invite the St Giles Trust to discuss the support they offer young people who have been involved with county lines or are at risk of becoming exploited

6. Public Services Scrutiny Committee Forward Work Programme and Action List

1 - 4

7. Cabinet and Council Work Planner

5 - 14

8. Minutes of the previous meeting held on 1st March 2023

15 - 20

9. To note the date and time of the next meeting: 19th June 2023

Paul Matthews

Chief Executive

MONMOUTHSHIRE COUNTY COUNCIL
CYNGOR SIR FYNWY

THE CONSTITUTION OF THE COMMITTEE IS AS FOLLOWS:

County Councillor Jill Bond	West End;	Welsh Labour/Llafur Cymru
County Councillor Jan Butler	Goetre Fawr;	Welsh Conservative Party
County Councillor Steven Garratt	Overmonnow;	Welsh Labour/Llafur Cymru
County Councillor Penny Jones	Raglan;	Welsh Conservative Party
County Councillor Malcolm Lane	Mardy;	Welsh Conservative Party
County Councillor Dale Rooke	Chepstow Castle & Larkfield;	Welsh Labour/Llafur Cymru
County Councillor Frances Taylor	Magor West;	Independent Group
County Councillor Armand Watts	Bulwark and Thornwell;	Welsh Labour/Llafur Cymru

Public Information

Access to paper copies of agendas and reports

A copy of this agenda and relevant reports can be made available to members of the public attending a meeting by requesting a copy from Democratic Services on 01633 644219. Please note that we must receive 24 hours notice prior to the meeting in order to provide you with a hard copy of this agenda.

Welsh Language

The Council welcomes contributions from members of the public through the medium of Welsh or English. We respectfully ask that you provide us with adequate notice to accommodate your needs.

Aims and Values of Monmouthshire County Council

Our purpose

Building Sustainable and Resilient Communities

Objectives we are working towards

- Giving people the best possible start in life
- A thriving and connected county
- Maximise the Potential of the natural and built environment
- Lifelong well-being
- A future focused council

Our Values

Openness. We are open and honest. People have the chance to get involved in decisions that affect them, tell us what matters and do things for themselves/their communities. If we cannot do something to help, we'll say so; if it will take a while to get the answer we'll explain why; if we can't answer immediately we'll try to connect you to the people who can help – building trust and engagement is a key foundation.

Fairness. We provide fair chances, to help people and communities thrive. If something does not seem fair, we will listen and help explain why. We will always try to treat everyone fairly and consistently. We cannot always make everyone happy, but will commit to listening and explaining why we did what we did.

Flexibility. We will continue to change and be flexible to enable delivery of the most effective and efficient services. This means a genuine commitment to working with everyone to embrace new ways of working.

Teamwork. We will work with you and our partners to support and inspire everyone to get involved so we can achieve great things together. We don't see ourselves as the 'fixers' or problem-solvers, but we will make the best of the ideas, assets and resources available to make sure we do the things that most positively impact our people and places.

Kindness: We will show kindness to all those we work with putting the importance of relationships and the connections we have with one another at the heart of all interactions.

Role of the Pre-meeting

1. Why is the Committee scrutinising this? (background, key issues)
 2. What is the Committee’s role and what outcome do Members want to achieve?
 3. Is there sufficient information to achieve this? If not, who could provide this?
- Agree the order of questioning and which Members will lead
 - Agree questions for officers and questions for the Cabinet Member

Questions for the Meeting

Scrutinising Performance

1. How does performance compare with previous years? Is it better/worse? Why?
2. How does performance compare with other councils/other service providers? Is it better/worse? Why?
3. How does performance compare with set targets? Is it better/worse? Why?
4. How were performance targets set? Are they challenging enough/realistic?
5. How do service users/the public/partners view the performance of the service?
6. Have there been any recent audit and inspections? What were the findings?
7. How does the service contribute to the achievement of corporate objectives?
8. Is improvement/decline in performance linked to an increase/reduction in resource? What capacity is there to improve?

Scrutinising Policy

1. Who does the policy affect ~ directly and indirectly? Who will benefit most/least?
2. What is the view of service users/stakeholders? What consultation has been undertaken? Did the consultation process comply with the Gunning Principles? Do stakeholders believe it will achieve the desired outcome?
3. What is the view of the community as a whole - the ‘taxpayer’ perspective?
4. What methods were used to consult with stakeholders? Did the process enable all those with a stake to have their say?
5. What practice and options have been considered in developing/reviewing this policy? What evidence is there to inform what works? Does the policy relate to an area where there is a lack of published research or other evidence?
6. Does the policy relate to an area where there are known inequalities?
7. Does this policy align to our corporate objectives, as defined in our corporate plan? Does it adhere to our Welsh Language Standards?

8. Have all relevant sustainable development, equalities and safeguarding implications
9. been taken into consideration? For example, what are the procedures that need to be in place to protect children?
- 10.
11. How much will this cost to implement and what funding source has been identified?
- 12.
13. How will performance of the policy be measured and the impact evaluated

General Questions:

Empowering Communities

- How are we involving local communities and empowering them to design and deliver services to suit local need?
- Do we have regular discussions with communities about service priorities and what level of service the council can afford to provide in the future?
- Is the service working with citizens to explain the role of different partners in delivering the service, and managing expectations?
- Is there a framework and proportionate process in place for collective performance assessment, including from a citizen's perspective, and do you have accountability arrangements to support this?
- Has an Equality Impact Assessment been carried out? If so, can the Leader and Cabinet/Senior Officers provide members with copies and a detailed explanation of the EQIA conducted in respect of these proposals?
- Can the Leader and Cabinet/Senior Officers assure members that these proposals comply with Equality and Human Rights legislation? Do the proposals comply with the Local Authority's Strategic Equality Plan?

Service Demands

- How will policy and legislative change affect how the council operates?
- Have we considered the demographics of our council and how this will impact on service delivery and funding in the future?
- Have you identified and considered the long-term trends that might affect your service area, what impact these trends could have on your service/your service could have on these trends, and what is being done in response?

Financial Planning

- Do we have robust medium and long-term financial plans in place?
- Are we linking budgets to plans and outcomes and reporting effectively on these?

Making savings and generating income

- Do we have the right structures in place to ensure that our efficiency, improvement and transformational approaches are working together to maximise savings?

- How are we maximising income?
- Have we compared other council's policies to maximise income and fully considered the implications on service users?
- Do we have a workforce plan that takes into account capacity, costs, and skills of the actual versus desired workforce?

Questions to ask within a year of the decision:

- Were the intended outcomes of the proposal achieved or were there other results?
- Were the impacts confined to the group you initially thought would be affected i.e. older people, or were others affected e.g. people with disabilities, parents with young children?
- Is the decision still the right decision or do adjustments need to be made?

Questions for the Committee to conclude...

Do we have the necessary information to form conclusions/make recommendations to the executive, council, other partners? If not, do we need to:

- (i) Investigate the issue in more detail?
- (ii) Obtain further information from other witnesses – Executive Member, independent expert, members of the local community, service users, regulatory bodies...

Agree further actions to be undertaken within a timescale/future monitoring report...

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Monmouthshire's Scrutiny Forward Work Programme 2023-24

Public Services Scrutiny Committee				
Meeting Date	Subject	Purpose of Scrutiny	Responsibility	Type of Scrutiny
24 th April 2023 Invite People Scrutiny Committee	Hate Crime in Monmouthshire	To request the Chief Inspector of the Police to attend to discuss hate crime and the Police's response.	Andy Mason Sharran Lloyd Chief Inspector John Davies	External Scrutiny
	County Lines and Exploitation	To invite the St Giles Trust to discuss the support they offer young people who have been involved with county lines or are at risk of becoming exploited.	St Giles Trust	External Scrutiny
19 th June 2023	VAWDASV Regional Strategy	To conduct pre-decision scrutiny on the strategy.	To be confirmed	External Scrutiny
	Early Years Transformation Programme	To review the effectiveness of the service, identifying any areas of concern.	To be confirmed.	Performance Review
23 rd October 2023	Integrated Services Partnership Board *To be confirmed*	To discuss the role and remit of the Integrated Services Partnership Board and how it delivers services in Monmouthshire.	Jane Rodgers and Nikki Needle Chair of the ISPB ~Melanie Laidler	Performance Review
11 th December 2023				
19 th February 2024				

Monmouthshire's Scrutiny Forward Work Programme 2023-24

Public Services Scrutiny Committee				
Meeting Date	Subject	Purpose of Scrutiny	Responsibility	Type of Scrutiny
15 th April 2024				
To be confirmed	Pre-decision Scrutiny of the Public Service Board Annual Report	To undertake pre-decision scrutiny of the report and to draw agree any items for future scrutiny.	Richard Jones Sharran Lloyd	Pre-decision Scrutiny/Performance Monitoring
To be confirmed	Dentistry Services for young people			
To be confirmed	Rural Transport services (Stagecoach)			
	Flooding ~ Jointly with Place Scrutiny Committee			

Action List for Public Services Scrutiny Committee

Meeting	1 st March 2023	
Minute:	Action	Officer / Member
4	To write to the Leader to provide the Committee's conclusions on the Draft Gwent Well-Being Plan.	Hazel Ilett
5	For the Transport Manager to return to the committee at a future meeting to be confirmed to provide a report on the short and long term issues with transport in the county.	Christian Schmidt
6	To request officers to see if there is additional data on hate crime that would show the percentages of the population in different groups.	Andy Mason/Sharran Lloyd
6	To request the committee is sent information on the 'Prevent and Channel Panel'.	Andy Mason/John Crandon

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Committee / Decision Maker	Meeting date / Decision due	Report Title	Responsible Cabinet Member	Purpose	Author	Date item added to the planner
Council	01-Jul-25	RLDP for Adoption	Paul Griffiths - Sustainable Economy	To adopt the RLDP following receipt of the Inspector's report, making it the County's Development Plan as defined by S38(6) of the Planning and Compulsory Purchase Act 2004	Mark Hand / Rachel Lewis	23-Aug-22
Council	01-Sep-24	RLDP submission for examination	Paul Griffiths - Sustainable Economy	To endorse the submission of the Deposit RLDP to the Welsh Government for examination by an independent Inspector. By agreeing, Council will be saying it wants this document to be the adopted RLDP for Monmouthshire.	Mark Hand / Rachel Lewis	23-Aug-22
Council	18-Apr-24	RLDP Deposit Plan endorsement for consultation	Paul Griffiths - Sustainable Economy	To endorse the Deposit RLDP for public consultation and engagement.	Mark Hand / Rachel Lewis	5-Jan-23
ICMD	17-Apr-24	Welsh Church Fund Working Group - meeting 4 held on 7th March 2024	Rachel Garrick - Resources		Dave Jarrett	30-Mar-23
Cabinet	10-Apr-24	Adoption of Abergavenny Placemaking Plan	Paul Griffiths - Sustainable Economy	To adopt the Abergavenny Placemaking Plan, co-produced with Abergavenny Town Council, to inform future regeneration priorities and grant bids	Mark Hand / Dan Fordham	3-Oct-22
Cabinet	18-Jan-24	Adoption of Magor Placemaking Plan	Paul Griffiths - Sustainable Economy	To adopt the Magor with Undy Placemaking Plan, co-produced with Magor with Undy Town Council, to inform future regeneration priorities and grant bids	Mark Hand / Dan Fordham	3-Oct-22
Cabinet	18-Jan-24	Adoption of Monmouth Placemaking Plan	Paul Griffiths - Sustainable Economy	To adopt the Monmouth Placemaking Plan, co-produced with Monmouth Town Council, to inform future regeneration priorities and grant bids	Mark Hand / Dan Fordham	3-Oct-22
Cabinet	18-Jan-24	2022/23 Revenue and Capital Monitoring - Month 9			Jon Davies	17-May-22
Cabinet	10-Jan-24	Monmouthshire Destination Management Plan			Matthew Lewis	10-Feb-22
ICMD	03-Jan-24	Welsh Church Fund Working Group - meeting 3 held on 7th December 2023	Rachel Garrick - Resources		Dave Jarrett	30-Mar-23

Cabinet	13-Dec-23	Local Flood Strategy	Catrin Maby	To adopt the Local Flood Strategy Plan	Mark Hand / Ross Price	4-Oct-22
Cabinet	08-Nov-23	Pavement Café Policy	Paul Griffiths - Sustainable Economy	To adopt the pavement café policy as the basis for making decisions on applications for licences	Mark Hand / Paul Keeble	4-Oct-22
Cabinet	08-Nov-23	Road Safety Strategy	Catrin Maby	To adopt the Road Safety Strategy	Mark Hand / Paul Keeble	4-Oct-22
Council	26-Oct-23	Appointment of Monmouthshire Local Access Forum		To secure the appointment of members to the Monmouthshire Local Access Forum for its next 3 year period.	Matthew Lewis	18-Jan-23
ICMD	25-Oct-23	LDP Annual Monitoring Report	Paul Griffiths - Sustainable Economy	To endorse the LDP Annual Monitoring Report for submission to WG	Mark Hand / Rachel Lewis	16-Jan-23
ICMD	25-Oct-23	Planning Annual Performance Report	Paul Griffiths - Sustainable Economy	To endorse the Planning Department Annual Performance Report for submission to WG	Mark Hand / Rachel Lewis	16-Jan-23
Council	23-Oct-23	Appointment of Monmouthshire Local Access Forum		To secure the appointment of members to the Monmouthshire Local Access Forum for its next 3 year period.	Matthew Lewis	18-Jan-23
ICMD	11-Oct-23	Welsh Church Fund Working Group - meeting 2 held on 14th September 2023	Rachel Garrick - Resources		Dave Jarrett	30-Mar-23
Cabinet	06-Sep-23	Proposal to establish a Welsh medium seedling school in Monmouth		Cabinet to consider objection report and make final determination on how to proceed.	Debbie Graves	27-Mar-23
ICMD	02-Aug-23	Welsh Church Fund Working Group - meeting 1 held on 22nd June 2023	Rachel Garrick - Resources		Dave Jarrett	
Cabinet	27-Jul-23	Adoption of Transforming Chepstow Masterplan	Paul Griffiths - Sustainable Economy	To adopt the Transforming Chepstow Masterplan, co-produced with Chepstow Town Council, to inform future regeneration priorities and grant bids	Mark Hand / Dan Fordham	3-Oct-22

Cabinet	27-Jul-23	The Review of Respite Services For People With Learning Disabilities			Ceri York	14-Mar-23
Council	20-Jul-23	Economic Development Strategy		REFRESHING THE MONMOUTHSHIRE BUSINESS GROWTH & ENTERPRISE STRATEGY and action plan in setting the economic ambition for the county and providing a strategic framework that guides future economic	Hannah Jones	9-Jan-23
Council	20-Jul-23	RLDP Preferred Strategy consultation report	Paul Griffiths - Sustainable Economy	To endorse the RLDP Preferred Strategy including any proposed changes arising from the public consultation.	Mark Hand / Rachel Lewis	3-Oct-22
ICMD	12-Jul-23	transfer the school balances for both Deri View and King Henry VIII School to the new King Henry VIII 3 – 19 School.	Rachel Garrick - Resources	Both King Henry VIII School and Deri View Primary school are closing on 31 st August 2023 and the new King Henry VIII 3 – 19 School will open on 1 st September 2023, under a statutory closure of schools the financial balances transfer to the Local Authority,	Nikki Wellington	4-Apr-23
ICMD	12-Jul-23	Highways Traffic Regulation Amendment Order 11	Catrin Maby - Climate Change and Environment	Agreement to make the traffic order - parking/waiting restrictions at Justins Hill and Wyesham Avenue, Wyesham; Main Road and Castle Way, Portskewett; Loading Restriction, DYLS	Mark Hand	28-Mar-23
Cabinet	05-Jul-23	The Review of My Day My Life			Ceri York	14-Mar-23
ICMD	28-Jun-23	Highways Traffic Regulation Amendment Order 10	Catrin Maby - Climate Change and Environment	Agreement to make the traffic order - Exception Orders to identify those restricted roads that will remain 30mph in September 2023 instead of defaulting to 20mph	Mark Hand	3-Oct-22
Council	22-Jun-23	Standards Committee Annual Report		This report is the first annual report from the Standards Committee to Council as required by the change in law set out in the Local Government and Elections Act 2021. It has to report on the discharge of the Committee's	Matt Phillips	10-Oct-22
Council	22-Jun-23	Gwent Public Services Board Well-being plan		To approve the Public Services Board's Well-being Plan that sets out the steps being taken collaboratively by public services to improve wellbeing in Gwent ahead of approval by the Gwent Public Services Board.	Richard Jones	20-Jan-23
Council	22-Jun-23	Chief Officer Children and Young People's Report 2023			Will McLean	14-Feb-23
Cabinet	07-Jun-23	2022/23 Revenue and Capital Monitoring - Month 12			Jon Davies	

Cabinet	07-Jun-23	Local Transport Plan	Catrin Maby	To adopt the Local Transport Plan	Debra Hill-Howells / Christian Schmidt	4-Oct-22
Cabinet	07-Jun-23	Transforming Towns Strategic Grant regeneration priorities and LUF3 bid	Paul Griffiths - Sustainable Economy	To agree the priority projects for bids for WG Strategic grant funding to 24/25 and the submission for round 3 of Levelling Up Funding	Mark Hand / Dan Fordham	3-Oct-22
Cabinet	07-Jun-23	RESERVATION OF GRAVE PLOTS IN LLANFOIST CEMETERY		To seek cabinet approval to cease the provision of reserving grave spaces (not incl cremated remains plots) in Llanfoist Cemetery	Rhian Jackson	7-Nov-22
Cabinet	07-Jun-23	Respite Opportunities for People with Learning Disabilities	Tudor Thomas - Social Care & Safeguarding	To provide an overview of the Review of Respite Services for people with learning disabilities and seek approval for implementation of the report's recommendations	Ceri York	9-Dec-22
Cabinet	07-Jun-23	Proposal to establish a Welsh medium seedling school in Monmouth		Cabinet to consider the results of the consultation, recommendations and decide whether to publish statutory notices.	Debbie Graves	27-Mar-23
Council	18-May-23	Political Balance Report		The Council is required to review at, or as soon as practicable after, the Council's annual meeting, the representation of different political groups on the bodies to which the Council makes appointments.	Matt Phillips	2-Feb-23
Council	18-May-23	Outside Bodies Report		To appoint representatives to serve on outside	Matt Phillips	2-Feb-23
Council	18-May-23	Appointments to Committees		To appoint committees together with their membership and terms of reference in accordance with the Council's Constitution.	Nicola Perry	2-Feb-23
Council	18-May-23	Constitution update		For the Monitoring Officer to bring proposed amendments and highlight changes made over the previous 12 months	Matt Phillips	2-Feb-23
Council	18-May-23	Corporate Parenting Strategy			Diane Corrister	24-Aug-22
ICMD	10-May-23	Highways Traffic Regulation Amendment Order 9	Catrin Maby - Climate Change and Environment	Agreement to make the traffic order - including Llantrisant 20mph village lane, 40mph through road, possibly Llantrisant (Usk to Wentwood) 50mph; 20mph Gilwern and surrounding villages	Mark Hand	3-Oct-22

Cabinet	03-May-23	Monnow Street public realm improvements	Paul Griffiths - Sustainable Economy	To agree how we proceed with proposals for Monnow Street public realm following consultation	Mark Hand / Dan Fordham	6-Mar-23
Cabinet	03-May-23	Socially Responsible Procurement Strategy	Rachel Garrick - Resources	To endorse the Socially Responsible Procurement Strategy	Scott James	22-Aug-22
Council	20-Apr-23	Motion for the Rivers and Oceans update		Deferred - new date to be advised	Hazel Clatworthy	10-Jan-23
Council	20-Apr-23	Community and Corporate Plan		To seek approval of a new Community and Corporate Plan that sets the direction for the council and county of Monmouthshire, articulating the authority's purpose and priorities alongside the steps we will take to deliver these, the	Matt Gatehouse	6-Feb-23
ICMD	12-Apr-23	Welsh Church Fund Working Group - meeting 4 held on 9th March 2023	Rachel Garrick - Resources		Dave Jarrett	
Cabinet	05-Apr-23	Rapid Rehousing Transition Plan	Sara Burch - Inclusive and Active Communities	To agree a plan to transition the delivery of homelessness that minimises the use of and the time homeless applicants spend in temporary accommodation	Rebecca Cresswell / Ian Bakewell	24-Jan-23
ICMD	22-Mar-23	Non Domestic Rates application for Hardship Relief - RESTRICTED	Rachel Garrick - Resources		Ruth Donovan	
ICMD	22-Mar-23	Highways Traffic Regulation Amendment Order 8	Catrin Maby - Climate Change and Environment	Agreement to make the traffic order - including Monmouth Road, Raglan no right turn onto A40; resi permit parking at Exmouth Place, Chepstow and Ross Road, Abergavenny; 3T weight restriction on Old Wye Bridge Chepstow; waiting	Mark Hand	
Council	09-Mar-23	Pay Policy		To approve the publication of Monmouthshire County Council's Pay Policy, in compliance with the Localism Act."	Sally Thomas	1-Feb-23
Council	09-Mar-23	Council Tax Premiums			Peter Davies	18-Jan-23
Council	09-Mar-23	Capital Strategy & Treasury Strategy			Jon Davies	17-May-22

Council	09-Mar-23	Youth Council			Jade Atkins	7-Dec-22
ICMD	08-Mar-23	Proposed amendment to primary school catchment area – Llandenny Village	Martyn Groucutt - Education		Debbie Graves	10-Jan-23
ICMD	08-Mar-23	Highways Traffic Regulation Amendment Order 8 DEFERRED TO 22 MARCH	Catrin Maby - Climate Change and Environment	Agreement to make the traffic order - including Monmouth Road, Raglan no right turn onto A40; resi permit parking at Exmouth Place, Chepstow and Ross Road, Abergavenny; 3T weight restriction on Old Wye Bridge Chepstow; waiting	Mark Hand	
Council	02-Mar-23	Final Budget Sign Off including Council Tax Resolution			Jon Davies	
Cabinet	01-Mar-23	2023/4 Final Revenue and Capital Budget Proposals			Jon Davies	17-May-22
Cabinet	01-Mar-23	2023/4 WCF/Trust Treasury Fund Investments			Dave Jarrett	17-May-22
Cabinet	01-Mar-23	Month 9 budget monitoring report			Jon Davies	6-Feb-23
Cabinet	01-Mar-23	Monmouthshire ECO Flex 'Joint Statement of Intent' and Memorandum of Understanding"			Steve Griffiths	16-Nov-22
Cabinet	01-Feb-23	Tudor Street				9-Jan-23
ICMD	25-Jan-23	Highway Traffic Regulation Amendment Order No 7	Catrin Maby - Climate Change and Environment	Agreement to make the traffic order	Mark Hand	15-Dec-22
ICMD	25-Jan-23	Community Council and Police Precepts - final	Rachel Garrick - Resources		Jon Davies	17-May-22

Council	19-Jan-23	To determine the name for the new 3-19 School in Abergavenny		To determine the name for the new 3-19 School in Abergavenny	Cath Saunders	28-Nov-22
Council	19-Jan-23	Council Diary		To confirm the Council Diary 23/24	John Pearson	14-Dec-22
Council	19-Jan-23	Appointments		A report for Council to appoint or ratify a number of appointments to bodies and positions	Matt Phillips	
Council	19-Jan-23	Community and Corporate Plan				
Council	19-Jan-23	Tudor Road Call-In			Nicola Perry	3-Jan-23
Council	19-Jan-23	Council Tax Reduction Scheme			Ruth Donovan	31-May-22
Cabinet	18-Jan-23	Garden Waste			Carl Touhig	21-Dec-22
Cabinet	18-Jan-23	Draft Revenue & Capital Proposals			Jon Davies	
Cabinet	18-Jan-23	Council Tax Premiums Consultation - Long Term Empty Properties and Second Homes			Ruth Donovan	
Cabinet	18-Jan-23	Proposal to establish a Welsh Medium Seedling school in Monmouth		To seek cabinet approval to commence statutory consultation processes to establish a Welsh Medium seedling provision in Monmouth.	Debbie Graves	23-Sep-22
ICMD	11-Jan-23	Clydach Ironworks Enhancement	Sara Burch - Inclusive and Active Communities	To seek approval for the transfer of land associated with the Clydach Ironworks Enhancement Scheme	Matthew Lewis	8-Dec-23

ICMD	11-Jan-23	Welsh Church Fund Working Group			Dave Jarrett	17-May-22
ICMD	14-Dec-22	Council Tax Base report			Ruth Donovan	31-May-22
ICMD	14-Dec-22	2023/4 Community Council & Police Precepts - draft			Jon Davies	17-May-22
Cabinet	07-Dec-22	Regional Integration Fund		To consider the financial liabilities and implications of the Regional Integration Fund and	Jane Rodgers	21-Nov-22
Cabinet	07-Dec-22	National Adoption Services and Foster Wales Joint Committee			Jane Rodgers	9-Nov-22
Cabinet	07-Dec-22	2022/23 Revenue and Capital Monitoring report - Month 6			Jon Davies	17-May-22
Council	01-Dec-22	Corporate Safeguarding Policy.		For Council to endorse the revised Corporate Safeguarding Policy.	Jane Rodgers	10-Nov-22
Council	01-Dec-22	Governance & Audit Committee Annual Report 2021/22			Andrew Wathan	18-Oct-22
Council	01-Dec-22	RLDP Preferred Strategy	Paul Griffiths - Sustainable Economy	To seek Council endorsement of the new Preferred Strategy for eight week consultation	Mark Hand / Rachel Lewis	25-Jul-22
ICMD	30-Nov-22	TUDOR STREET		to seek a decision regarding the Council's forward use of the property located in Tudor Street ahead of the outcome of the consultation of Mr. Dan M. Life	Jane Rodgers	14-Nov-22
ICMD	30-Nov-22	Govilon Section 106 Funding for Recreation & Play	Rachel Garrick - Resources		Mike Moran	8-Nov-22
ICMD	30-Nov-22	Highways Traffic Regulation Amendment Order 5	Catrin Maby - Climate Change and Environment		Mark Hand	3-Oct-22
ICMD	30-Nov-22	Planning Annual Performance Report (APR) Deferred to 30-Nov-22	Paul Griffiths - Sustainable Economy		Mark Hand Phil Thomas	3-Oct-22
ICMD	30-Nov-22	Highways Traffic Regulation Amendment Order 6	Catrin Maby - Climate Change and Environment	Agreement to make the traffic order	Mark Hand	23-Aug-22
Cabinet	09-Nov-22	Implementing Sharepoint online		To secure funding to implement the project	Sian Hayward	13-Oct-22
Cabinet	09-Nov-22	A County of Sanctuary		To set out the reasons why an earlier decision is required due to time restrictions associated with TAN 15.	Matt Gatehouse	20-Sep-22
Cabinet	09-Nov-22	SPF Update Report			Hannah Jones	12-Sep-22
Cabinet	09-Nov-22	Revenue & Capital MTFP update and process			Jon Davies	17-May-22
Cabinet	09-Nov-22	MonLife Heritage Strategy (or ICMD)		DEFERRED	Matthew Lewis	10-Feb-22

Council	27-Oct-22	RESPONSE TO URGENT NEED FOR HOUSING ACCOMMODATION		To present a proposal to enable Council to respond flexibly and promptly to the urgent need for housing accommodation to address the	Cath Fallon	10-Oct-22
Council	27-Oct-22	Community and Corporate Plan		To seek endorsement of the new Community and Corporate Plan setting out the purpose, values	Matt Gatehouse / Paul Matthews	3-Oct-22
Council	27-Oct-22	Outside Bodies Appointment			John Pearson	3-Oct-22
Council	27-Oct-22	Annual Safeguarding Report			Kelly Turner	24-Aug-22
Council	27-Oct-22	Social Care & Health: Directors Report 2021/22			Jane Rodgers	6-Jul-22
ICMD	26-Oct-22	Welsh Church Fund Working Group			Dave Jarrett	14/7/22
Cabinet	19-Oct-22	PSOW annual letter		Present the Public Services Ombudsman For Wales' annual report as required by the letter	Matt Phillips	28-Sep-22
Cabinet	19-Oct-22	Regional Partnership Board - Gwent Market Position Statement		To provide a Market Stability Report produced by the Regional Partnership Board setting out a high	Phil Diamond Head of Regional Partnership Team	22-Sep-22
Cabinet	19-Oct-22	Community and Corporate Plan		To seek endorsement of the new Community and Corporate Plan setting out the purpose, values	Gatehouse / Paul Matt	20-Sep-22
Cabinet	19-Oct-22	22/23 Revenue and Capital Monitoring report - Month 4			Jon Davies	17-May-22
Cabinet	19-Oct-22	Land adjacent to Caldicot Comprehensive School - Housing Development Opportunity		To seek approval of the disposal of land at Caldicot Comprehensive School for the	Nick Keyse	
ICMD	12-Oct-22	Local Development Annual Monitoring Report (AMR)		DEFERRED TO 26 OCT	Rachel Lewis/Cllr Paul Griffiths	23/08/22
ICMD	12-Oct-22	Welsh Church Fund Working Group		DEFERRED TO 26 OCT	Dave Jarrett	14/07/22
ICMD	12-Oct-22	Ending Library Fines		enabling more people to enjoy reading without the worry of incurring a fine if they are unable to return	Cheryl Haskell/Fookes?	20-Sep-22
ICMD	28-Sep-22	Transport Policy			Deb Hill Howells - MG	22-Aug-22
ICMD	28-Sep-22	B4245 speed limit		DEFERRED TO 26 OCT	Mark Hand	18-Jul-22
Council	27-Sep-22	Tackling poverty and inequalities			Nick John	24-Aug-22
Council	27-Sep-22	RLDP Options Report			Rachel Lewis	25-Jul-22
Council	27-Sep-22	Rivers and Ocean			Hazel Clatworthy	9-Jun-22
Council	27-Sep-22	Monmouthshire County Council self - assessment report 2021/2			Richard Jones	23-May-22
ICMD	14-Sep-22	Welsh Church Fund Working Group - meeting 2 held on 21st July 2022 (no meeting/no report -			Dave Jarrett	17-May-22
Cabinet	07-Sep-22	Transport Policy Consultation Update.			Deb Hill Howells	22-Aug-22
Cabinet	07-Sep-22	Cost Of Living			Matt Phillips	25-Jul-22
ICMD	31-Aug-22	MY DAY, MY LIFE SERVICE EVALUTATION			Ceri York	15-Aug-22
ICMD	31-Aug-22	Homeseach Policy & Procedure - Amendments & Welsh Translation Requirement			Ian Bakewell	
ICMD	03-Aug-22	Additional Resources in Educations Strategy		Resources required to develop and maintain schools education systems and the implementatin	Sian Hayward	14-Jun-22

ICMD	03-Aug-22	Designation of Secondary Catchment Areas			Matthew Jones	6-Jun-22
ICMD	03-Aug-22	Welsh Church Fund Working Group - meeting 1 held on 23rd June 2022 - Moved to ICMD 3rd Aug 2022			Dave Jarrett	
Cabinet	27-Jul-22	Wye Valley Villages Future Improvement Plan			Mark Hand	1-Jul-22
Cabinet	27-Jul-22	Regen Three Year Programme			Mark Hand	1-Jul-22
Cabinet	27-Jul-22	Review of Chepstow High Street closure			Mark Hand	1-Jul-22
Cabinet	27-Jul-22	Home to School Transport Policy 2023-24.			Deb Hill Howells	27-Jun-22
Cabinet	27-Jul-22	MUCH (Magor & Undy Community Hall) report			Nick Keys	9-Jun-22
Cabinet	27-Jul-22	Shared Prosperity Fund Local Investment Plan and Regional Lead Authority Arrangements			Hannah Jones	23-May-22
Cabinet	27-Jul-22	Welsh Church Fund Working Group - meeting 1 held on 23rd June 2022 - Moved to ICMD 3rd Aug 2022			Dave Jarrett	17-May-22
Cabinet	27-Jul-22	2021/22 Revenue and Capital Monitoring outturn			Peter Davies/Jon Davies	17-Feb-22
Cabinet	27-Jul-22	Play Sufficiency Assessment and Action Plan 22/23			Matthew Lewis	10-Feb-22
Cabinet	27-Jul-22	Housing Support Programme Strategy (Homeless Strategy)			Ian Bakewell	

Monmouthshire Select Committee Minutes

Meeting of Public Services Scrutiny Committee held at County Hall, Usk - Remote Attendance on Wednesday, 1st March, 2023 at 10.00 am

Councillors Present

County Councillor Armand Watts (Chairman)
County Councillor Penny Jones (Vice Chairman – in the Chair)

County Councillors: Jill Bond, Steven Garratt, Dale Rooke, Frances Taylor

Officers in Attendance

Hazel Ilett, Scrutiny Manager
Sharran Lloyd, LSB Development Manager
Matthew Gatehouse, Head of Policy, Performance and Scrutiny
Richard Jones, The Performance and Data Insight Manager
Andrew Mason, Project Officer ASB
Christian Schmidt, Transport Planning and Policy Officer
John Crandon, Community Safety Officer

APOLOGIES: County Councillors Jan Butler and Malcolm Lane

1. Declarations of Interest

None.

2. Public Open Forum

No submissions were received.

3. Draft Gwent Wellbeing Plan

Officers presented the draft Gwent Well-Being Plan and explained that the plan had been revised following earlier scrutiny at the previous meeting.

and that each of the five Councils in the Gwent area were being asked to endorse it, whilst only Monmouthshire had chosen to scrutinise it prior to adoption.

Challenge:

- *This document reads like any other generic document and doesn't feel like it has any relevance to the Gwent region. It feels like a statement of strategic intent, because the objectives could be found anywhere.*
- *If this is a plan, why are there no actions or timescales included for us to monitor the delivery of the objectives? This feels very light in substance and it's questionable how it could be used to evaluate the performance of the board in meeting the objectives.*

- *To what extent have all officers in the partnership been involved in this and in terms of the governance process, where is this to be tabled and have the other councils scrutinised it?*
- *There isn't any reference to recent factors that are having a major effect on people, such as the rise in energy costs and the increased costs of living. When was this drafted? Will these factors be taken into account in order to make it more relevant and realistic?*
- *The eight Marmot principles are very significant, but to what extent does the plan encompass the spirit and ethos of them and on what basis will they be measured?*
- *How does this plan align with our Community and Corporate Plan, to ensure alignment of objectives and delivery?*

Officer Response:

Thank you for the feedback which we will feed back, understanding that you wish to formally convey this to the Leader and the PSB. The Marmot principles are part of a wider piece of work ongoing with the Institute of Health and Equity to understand the actions the board can take to improve equality in the region, so there will be specific recommendations arising from that report which should then be embedded into this plan. There will be further delivery plans which should take account of those recommendations with specific actions for the PSB to focus on. This Committee may scrutinise those delivery plans in order to hold the PSB to account for the delivery of this wider plan.

In reference to the questions around the evidence that has informed this plan, the Gwent Well-being Assessment which was developed by officers across the partnership and has been scrutinised, was used to inform this plan. The work being undertaken by Professor Marmot to address equity will bring the expertise and insight to the PSB to inform the delivery plans. The experts have been present in each of the counties speaking to people to use the intelligence to inform their work.

In terms of the extent to which there will be alignment between our Community and Corporate Plan and this plan, given that the evidence base for both is the Well-being Assessment, there should be a clear link between the actions in the Monmouthshire delivery plan with the objectives in our Community and Corporate Plan.

In respect of the governance process, this draft plan is being taken to each of the five Councils for them to endorse, however, Monmouthshire is the only Council that is conducting pre-decision scrutiny. It was also sent to all town and community councils

during the consultation period. Ongoing scrutiny via the regional PSB scrutiny function will be crucial and also scrutiny by this committee on the delivery of the Monmouthshire delivery plan.

Chair's Summary:

We have scrutinised this on two occasions and we are disappointed that the plan still reads as a generic plan in too little depth, that could apply to anywhere, with no sense of place or local context. We feel there is a lack of reference to the current economic climate and the difficulties faced by people due to the increase in energy costs and the cost of living crisis.

We are concerned about the extent to which this plan has been drafted by the partnership. This plan feels like a plan developed in isolation by one authority, as opposed to there being a collective agreement on the future strategic direction. We have concerns that if the plan hasn't been jointly developed by partners, there may not be joint ownership across the board and that may impact on the delivery of its objectives.

We are also highly concerned that it hasn't been subject to any scrutiny by the other Gwent partner authorities and has not been scrutinised by the Gwent Regional PSB Scrutiny Committee that has yet to hold its first meeting, therefore questioning the legitimacy of both the plan and the governance process. As the sole Scrutiny Committee undertaking pre-decision scrutiny of this plan, we feel it is too one-sided if we are the only check and balance, although we note that the five Councils will be asked to endorse it. In conclusion, we question the value of 'cooperation', if we are not in practice 'cooperating'.

The Committee agreed to write to the Leader to highlight the committee's concerns.

4. Stagecoach Bus Services

The chair advised that unfortunately Stagecoach had declined to attend meetings of the Public Services Scrutiny Committee. The Chair advised that as the Scrutiny Committee's role was to serve the community, with Stagecoach are providing services to the community, it was very disappointing that they weren't willing to have an open conversation about the challenges being faced by a commercial provider in providing transport in a rural county amidst decreasing funding by Welsh Government. It was noted that Stagecoach was happy to answer any questions in writing and the committee agreed that they will pursue this option.

The Transport Manager for Monmouthshire Council advised members that there were both short and long-term issues with transport provision, the short-term issue being that the additional funding provided to them by Welsh Government during the pandemic to fund services was due to end and the longer-term issue being that Monmouthshire as a rural county had transport concerns even prior to the pandemic. The officer agreed to prepare a report for a future committee meeting to inform the Committee so that they could subsequently convey their concerns to Stagecoach in writing (**Action: Christian Schmidt**).

5. Hate Crime in Monmouthshire

The Community Safety Team presented the data for hate crimes committed in Monmouthshire, highlighting that:

- There has been a slight decrease reported hate crime this year on comparisons with last year.
- Our data shows fewer reported crimes in comparison with neighbouring authorities
- In terms of the areas where the crimes are taking place, there is an even spread across the county.

Officers provided additional context to the figures given, explaining that they are relative to the overall population figures in each of the counties, so for example, whilst the population of Monmouthshire is 93k and Torfaen is 92.3k, our reported hate crime numbers are half of those reported in Torfaen, despite having similar population levels and in comparison with the other Gwent authorities, our numbers are relatively low.

The Community Safety Team explained that monthly meetings are held with a wide range of partners, ranging from education, safeguarding, police, probation, the South Wales Ambulance Trust and many others and that the Police haven't highlighted hate crime to be an emerging issue. Also at their weekly meetings with crime and reduction officers, it hasn't been raised as a concern. They acknowledged however that the data alone does not give the full picture, due to underreporting of hate crime due to fear of retribution and a lack of awareness as to what constitutes a hate crime. They advised that an awareness event is due to be held for taxi drivers, who may be experiencing hate crime but are not aware of the need to report it or how to report it. They also explained that hate crime often doesn't sit on its own but sits alongside other offences.

Challenge/Discussion:

I am interested in how we can evolve the conversation around this and increase awareness as well as gain more specific context as to where incidences are happening.

If the figures only show the hate crimes that have been reported and we know some people are not reporting, then we don't have a full picture. What are we doing with schools to ensure they are reporting it?

We work with schools on the bullying agenda and how they record incidences and hate is one of the categories, so we can work with schools to understand what is happening and support them in tackling it.

Do you think there is significant underreporting of hate crime, in your opinion?

It's difficult to say that specifically about hate crime, as you could argue there is underreporting with all crime. When we speak to the community, we ask if they are speaking to the police about incidences and they ask "what's the point?" so public engagement with the police feels like a theme. The data presented is merely showing the people who had the courage to report it, so the chances are that hate crime is very underreported.

I understand that people may be frightened and want to be anonymous. If you look at other areas like Newport, that are more culturally diverse, it would be interesting to see the percentages of the population in different groups against the hate crime data.

We can see if there is any additional data we can provide for Monmouthshire, but we wouldn't have data on transgender groups or religion, unless people told us that when they reported it and bearing in mind that some people may not have identified as a particular gender or race, we'd need to bear in mind of accuracy of the data **(Action: Andy Mason, Sharran Lloyd)**.

What else are we doing aside from talking to schools?

Just for you to be aware, the work we do with schools, we also do with youth settings, covering young people up to age 25. We also do intergenerational work, and try to reach out to businesses, taxis etcetera to see how we can support them, but as elected Members, if you feel there are areas we could reach out to, please let us know.

Youth services, business solutions, taxis, so trying to reach out where we can but it's work in progress as it's if people are reaching out to us through you, get in touch.

Are the Police helping repeat reporters and supporting repeat victims sensitively?

There is a 'Victims Code of Practice 2015' and those reporting are entitled to an enhanced service from the Police.

I have concerns about radicalisation of young people via online activity. What preventative measures are in place if we think there is an issue?

There is a 'Prevent and Channel Panel' of Police who are dedicated to delivering that programme, working individually with people, also utilising expertise from St Giles Trust for suspected gang related radicalisation and County Lines activity.

Chair's Summary:

We have posed some good questions today and had really good responses, but I think we need to pose similar questions to the Police, so we will invite them to our next meeting to discuss hate crime as well as County Lines and invite the St Giles Trust in addition.

Action: Andy Mason to send the committee information on the 'Prevent and Channel Panel'.

6. Public Services Scrutiny Committee Forward Work Programme and Action List

The work programme was noted and invitations for the next meeting were agreed for County Lines and Hate Crime.

7. Cabinet and Council Work Planner

noted.

8. Minutes of the previous meeting held on 28th November 2022

The minutes of the previous meeting were agreed.

9. To note the date and time of the next meeting: 24th April 2023

24th April 2024

The meeting ended at **11.14 am**